



VILLAGE OF SAGAPONACK

PO Box 600
3175 Montauk Highway
Sagaponack, NY 11962
www.sagaponackvillage.org
631-537-0017 631-537-0612 (FAX)

APPLICATION FOR EXCAVATION PERMIT

Date Received: _____

Permit No: _____

Permit Fee: _____

Date Issued: _____

INSTRUCTIONS

- All forms must be completed in ink or typed.
- This application will be deemed incomplete and will not be processed unless fully and clearly completed.
- Provide a map of the work to be completed with this application.
- Include a check payable to the Village of Sagaponack for \$250.00. Any job started prior to a permit being issued will be subject to a \$250 fee.

1. Application for an Excavation Permit is hereby made by the undersigned, a firm/corporation, whose name and address are:

Name of Organization/Applicant: _____

Contact Name: _____ Address: _____

Phone/Cell #: _____ Email: _____ Fax: _____

Field Work Supervisor Name: _____

Field Work Supervisor Phone: _____ Email: _____

2. To perform the following work/job: Please describe the purpose of the excavation, details of work to be performed:

3. Village Right of Way/Road/ Other Public Property located at: _____

4. Start date and duration of work: From: _____ To: _____

In the Village of Sagaponack, County of Suffolk, State of New York in accordance with the MAP AND PLANS HERETO ATTACHED and forming a part hereof. I acknowledge that I have read the Conditions and Restrictions below and the Village Code governing Excavation Permits within the Village of Sagaponack and that I have included a map with this application:

Signature of Applicant

Date

Conditions and Restrictions - SUBJECT TO THE RIGHTS OF OTHERS:

- **Work under this permit to be commenced within 90 days of the issuance of the permit and continued in an expeditious manner. If work is not completed within one year of the issuance, the permit will expire and will need to be renewed.**
- This permit shall not be transferred without the written consent of the Village of Sagaponack.
- The Village of Sagaponack shall be given one week's notice by said applicant of the date when it intends to begin the work.
- The said applicant hereby agrees to hold the Village harmless on account of any kind of damages which may arise during the process of the work authorized by this permit or by any reason thereof.
- The Village of Sagaponack reserves the right at any time to revoke or annul this permit should the said applicant fail to comply with the terms and conditions upon which it is granted.
- Sleeves shall be driven UNDER the highway for all highway crossings, unless permission to cross otherwise is given in writing by this office. The applicant shall substantiate the need for any pavement opening.
- If and when necessary, the Village of Sagaponack will on matters of emergency or compliant, take steps to repair an opening on a charge back basis to the above applicant.
- Applicant shall be responsible for the restoration for one year after completion unless extended by the Village of Sagaponack.

INSURANCE AND BOND REQUIRMENTS: A surety bond or deposit of not less than \$2500.00 shall accompany this application for the duration of the project along with a Certificate of Insurance naming the Village of Sagaponack as additionally insured. If the permit is being sought by a Utility company, they have the option of filing a \$20,000.00 surety bond to cover all applications for excavation made within the term of the bond and to file a certificate of insurance on an annual basis with the Village of Sagaponack.

Permission is hereby granted for excavation as described in the foregoing application: PERMIT # _____