



## VILLAGE OF SAGAPONACK

PO Box 600  
 3175 Montauk Highway  
 Sagaponack, NY 11962  
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 631-537-0017 631-537-0612 (FAX)

### FEE SCHEDULE

Adopted by the Board of Trustees on  
 September 26, 2007

**REVISED AND ADOPTED DECEMBER 17, 2007; APRIL 21, 2008;  
 May 19, 2008; October 18, 2010; February 22, 2011; March 21, 2011; June 13, 2011;  
 Dec 19, 2011; February 18, 2014; December 19, 2016; May 15, 2017;  
 August 21, 2017; December 18, 2017; June 17, 2019; November 15, 2021**

<b>1. Building Permits</b>	
a. Building Permit Application Fee	\$150.00
b. minimum fee	\$150.00
c. any building permit for habitable space or accessory structure	\$1.00 per square foot
d. any building permit for a new residence 4000 square feet or less	\$0.50 per square foot
e. swimming pool	\$500.00
f. tennis court / playing court	\$500.00
g. hot tubs and similar structures	\$250.00
h. demolition permits	\$1000.00
i. fences over 4' height	\$100.00
j. site inspections	\$100.00 each
k. re inspections at option of building inspector	\$100.00 each
l. certificate of occupancy (including final inspection)	\$500.00
m. updated certificate of occupancy (including required inspection)	\$500.00
n. certificate of existing use (including required inspection)	\$500.00
o. any renovation or remodeling project not described hereinabove:	\$1.00 / square foot – but not less than \$500.00
p. pre-existing certificate of occupancy	\$500.00
q. residential entry gate	\$400.00
r. certificate of compliance (including final inspection)	\$500.00
s. sign permit	\$250.00
t. fill	\$10.00 per cubic yards

2. <b><u>Planning Board</u></b>	
a. Subdivision	
i. pre-application	\$2500.00 plus \$500. per lot
ii. preliminary application	\$800.00 per lot but not less then \$4000.00
iii. final application	\$800.00 per lot but not less then \$5000.
vi. engineering inspection	\$500.00 per inspection
v. consultant review fees	Total fees of consultants will be reimbursed by applicant
b. Lot Line Modification	\$1000.00 plus \$300.00 per lot
c. Modification of Subdivision or any Re-subdivision	\$1000.00 plus \$300.00 per lot
d. Special Exception	\$2000.00
3. <b><u>Planning Board Site Plan Review</u></b>	
a. waiver of site plan	\$500.00
b. site plan application	\$1000.00
c. site plan review fee	All actual costs incurred on account the engagement of the services of the Village Engineer incident to a review of any site plan
d. engineering review fee	All actual costs incurred on account the engagement of the services of the Village Engineer incident to a review of any site plan
e. modification or amendment of site plan	\$500.00
4. <b><u>Zoning Board of Appeals</u></b>	
a. area variance and interpretations	\$600.00 per variance
b. use variances	\$1500.00
c. appeal from AHRB to ZBA	\$1500.00
5. <b><u>Any application for any use or structure where the use or structure was started or completed without required permit(s)</u></b>	Increase any application fee by 100%
6. <b><u>AHRB</u></b> - * these fees allow for 3 appearances before the AHRB	
a. any habitable structure	\$500.00
b. accessory structures	\$300.00
c. others	\$300.00
7. <b><u>Bed &amp; Breakfast Permit</u></b>	\$250.00
8. <b><u>SEORA REVIEW</u></b> - See Chapter 64 at Section 64-9	Reimbursement of actual costs of all consultants
9. <b><u>Coastal Erosion Hazard Permit</u></b>	\$1000.00
10. <b><u>SWPPP Review</u></b>	\$1000.00

11. <b><u>Any public notice published on behalf of an application by the Village</u></b>	\$125.00
12. <b><u>Summer Rental Permit</u></b>	\$250.00
13. <b><u>Special Events Permit</u></b>	\$200.00 – Fee doubled if filed after the requirements in § 184-4
14. <b><u>Assembly Permit</u></b>	\$200.00 – Fee doubled if filed after the requirements in § 150-4
15. <b><u>Peddling Permit</u></b>	\$250.00
16. <b><u>Peddling Vehicle Permit</u></b>	\$250.00
17. <b><u>Excavation Permit / Curb Cut</u></b>	\$250.00
18. <b><u>Tent Permit</u></b>	\$100.00
19. <b><u>Filming/Photography Permit</u></b>	\$500.00 (see Chapter 79 for additional applicable fees)
20. <b><u>Certification of Records</u></b>	\$10.00

1. Any cost incurred by the Village of Sagaponack for hiring of an outside professional including but not limited to a consultant, engineer or planner in the review of an application will be billed to the applicant. A separate refundable deposit for consultant fees will be required in the amount of \$1500.00 for Site Plan Review and \$2500.00 for Subdivision Review.

2. Any fee set forth hereinabove shall be subject to amendment, including increase, by resolution adopted by the Board of Trustees of the Village of Sagaponack.

3. Any challenge to any fee shall be by an Article 78 proceeding in the Supreme Court.