SOLAR ENERGY SYSTEM PERMIT APPLICATION

Village of Sagaponack
PO Box 600
Sagaponack, NY 11962
631-537-0017 631-537-0612 (FAX)

Approval: Architectural & Historic
Preservation Review Brd
Date: _____
_____
_____
_____

Tax Map No. _____
Permit Fee: _____
Permit No: _____
Date Issued: _____

INSTRUCTIONS

A. The application form must be completed by typewriter or printed in ink.
B. Work covered by this application may not be started before permit is issued.
C. This application must be completed in every respect.
D. If applicant is not the owner of the property, please include owner's consent form.
E. A survey reflecting all structures on the property.
F. Copies of all certificates of occupancies and/or compliances for all structures on the property.
G. Certificate of Workman's Compensation on its own form & Liability Insurance – must be received prior to issuance of building permit
H. Builder/Contractor identification and licenses (Southampton Town) must be received prior to issuance of building permit
I. $750.00 application fee includes AHRB review.

1. Property Owner: _____Phone: _____
2. Property Address: _____

3. Is this:
   □ a grid-tied photovoltaic (PV) or
   □ a Residential Solar Hot Water (RSHW) system? (Check One)

4. Provide the total system capacity rating (sum of all panels)
   PV System: _____ DC kilowatts
   _____ # of Panels
   RSHW System: _____ square foot gross area
   _____ kBTU/day (Clear C) per SRCC OG-100 label(s).

5. Solar Installation Contractor:
   Business Name & Address: _____
   Contact Name: _____ Phone Number: _____
   License Number(s):_____

6. Provide a letter from a Professional Engineer or Registered Architect certifying that the existing structure can support the additional gravity and wind loads of the solar energy system.

7. Provide an installation manual (or the internet address of a web-based version) for the mounting system.

8. Indicate type, brand and model size and weight including manufacturer's specification sheets of the:

Mounting System: _____

Make _____ Model _____ Mounting Method _____

Inverters: Quantity _____ Make _____ Model _____

Modules: Quantity _____ Make _____ Model _____

Application is hereby made to the Building Department for the issuance of a **Solar Energy System Permit** as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

STATE OF NEW YORK,

COUNTY OF _____) ss:

_____ being duly sworn deposes and says that he/she is the
(Name of individual signing application)
applicant named, he/she is the _____ of said owner or owners, and is duly authorized
(contractor, agent, corporate officer, owner, etc)
to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his knowledge and belief, and that the work will be performed in the manner set forth in the application and in the plans and specifications filed therewith.

Sworn to before me this
____ day of_____, 20____

_____
Signature of Applicant

_____
Notary Public _____ County

Approved_____
Building Inspector

Please be aware of the following Village codes concerning construction:

Section 30-9(E):

E. No building permit shall be issued unless (1) the recipient shall provide to the Building Inspector a survey of the premises at which the work is to be conducted, a list of all vehicles that will be used by any person or materialman expected to be at the site either on a regular or occasional basis and a plan acceptable to the Building Inspector depicting the onsite location for the standing or parking of any such vehicle and (ii) the recipient shall provide to the Building Inspector a written acknowledgement that no such vehicles shall be permitted to stand or park on any public or private road or shoulder thereof.

Section 30-9(H):

H. All construction activity is prohibited on Sundays at all times year round, after 3:00 p.m. on Saturdays between May 15 and September 15 and on the following holidays: New Year's Day, Dr. Martin Luther King, Jr., Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving and Christmas. "Construction activity" for purposes of this subsection, is any activity enabling the improvement of land, including by way of illustration, not limitation, construction of structures and other capital improvements of every kind and new landscaping utilizing construction machinery and vehicles. Any provision herein notwithstanding, a homeowner using domestic tools may engage in residential repair and customary lawn and garden maintenance on Sundays, [and] Saturdays and the aforesaid holidays, provided that the activity does not produce noise greater than 85 dB(A) at a distance of 50 feet from the activity or source.

Section 142-4(2):

(2) Construction activities between 7:00 AM and 7:00 PM and the associated use of construction devices or the noise produced thereby, provided that such activities and such equipment and their use comply with other provisions hereof except as provided in § 30-9(H).

_____ _____

Signature of Applicant Date

VILLAGE OF SAGAPONACK
3175 Montauk Highway, P.O. Box 600
Sagaponack, NY 11962
(631) 537-0017 (631) 537-0612 (Fax)

VILLAGE OF SAGAPONACK
3175 Montauk Highway, P.O. Box 600
Sagaponack, NY 11962
(631) 537-0017 (631) 537-0612 (Fax)

AUTHORIZATION AND CONSENT

STATE OF NEW YORK)
) ss.:
COUNTY OF)

_____ being duly sworn depose and say:

1. The undersigned are the sole owners of premises at _____

2. The undersigned are the applicant(s) for a Application for a Solar Energy Permit.

3. The undersigned consent to entry and inspection of the above premises as needed by the Building Inspector and the Architectural and Historic Review Board.

4. The undersigned authorize _____ whose contact information is _____ _____ to appear on our behalf before the officials and agencies of the Village of Sagaponack.

Sworn to before this ___ day of _____, 20__ _____
Print Name

_____ _____
Notary Public Signature

Sworn to before this ___ day of _____, 20__ _____
Print Name

_____ _____
Notary Public Signature