



## VILLAGE OF SAGAPONACK

PO Box 600  
 3175 Montauk Highway  
 Sagaponack, NY 11962  
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 631-537-0017 631-537-0612 (FAX)

### FEE SCHEDULE

Adopted by the Board of Trustees on  
 September 26, 2007

**REVISED AND ADOPTED DECEMBER 17, 2007; APRIL 21, 2008;  
 May 19, 2008; October 18, 2010; February 22, 2011; March 21, 2011; June 13, 2011;  
 Dec 19, 2011; February 18, 2014; December 19, 2016; May 15, 2017;  
 August 21, 2017; December 18, 2017**

1. <b>Building Permits</b>	
a. Building Permit Application Fee	\$150.00
b. minimum fee	\$100.00
c. any building permit for habitable space or accessory structure	\$1.00 per square foot
d. any building permit for a new residence 4000 square feet or less	\$0.50 per square foot
e. swimming pool	\$500.00
f. tennis court	\$500.00
g. hot tubs and similar structures	\$250.00
h. demolition permits	\$1000.00
i. fences over 4' height	\$100.00
j. site inspections	\$100.00 each
k. reinspections at option of building inspector	\$100.00 each
l. certificate of occupancy (including final inspection)	\$500.00
m. updated certificate of occupancy (including required inspection)	\$500.00
n. certificate of existing use (including required inspection)	\$500.00
o. any renovation or remodeling project not described hereinabove:	\$1.00 / square foot – but not less than \$500.00
p. pre-existing certificate of occupancy	\$250.00
q. residential entry gate	\$250.00
r. certificate of compliance (including final inspection)	\$500.00
s. sign permit	\$250.00
t. fill	\$10.00 per cubic yards

<b>2. <u>Planning Board</u></b>	
a. Subdivision	
i. application	\$2500.00 plus \$500. per lot
ii. preliminary application	\$800. per lot but not less then \$4000.00
iii. final application	\$800. per lot but not less then \$5000.
vi. engineering inspection	\$500.00 per inspection
v. engineering review	\$500.00 per lot payable on filing of preliminary plat application. Total engineering review fee, inclusive of the aforesaid fee, shall be equal to 5% of the Village Engineer's estimated cost of all capital improvements excluding water mains and electric lines, payable as a condition of execution of the final application, but in no event shall be less than the actual cost, whichever is greater
b. Lot Line Modification	\$1000.00 plus \$300.00 per lot
c. Modification of Subdivision or any Re-subdivision	\$1000.00 plus \$300.00 per lot
d. Special Exception	\$1000.00
<b>3. <u>Planning Board Site Plan Review</u></b>	
a. waiver of site plan	\$500.00
b. site plan application	\$1000.00
c. site plan review fee	All actual costs incurred on account the engagement of the services of the Village Engineer incident to a review of any site plan
d. engineering review fee	All actual costs incurred on account the engagement of the services of the Village Engineer incident to a review of any site plan
e. modification or amendment of site plan	\$500.00
<b>4. <u>Zoning Board of Appeals</u></b>	
a. area variance and interpretations	\$600.00 per variance
b. use variances	\$800.00
c. any other variances	\$500.00
d. appeal from ARB to ZBA	\$500.00
<b>5. <u>Any application for any use or structure where the use or structure was started or completed without required permit(s)</u></b>	Increase any application fee by 100%
<b>6. <u>AHRB - * these fees allow for 3 appearances before the AHRB</u></b>	
a. any habitable structure	\$350.00
b. accessory structures	\$250.00
c. others	\$250.00

7. <b><u>Bed &amp; Breakfast Permit</u></b>	\$250.00
8. <b><u>SEQRA REVIEW</u></b> - See Chapter 64 at Section 64-9	Reimbursement of actual costs of all consultants
9. <b><u>Coastal Erosion Hazard Permit</u></b>	\$1000.00
11. <b><u>Any public notice published on behalf of an application by the Village</u></b>	\$40.00
12. <b><u>Summer Rental Permit</u></b>	\$250.00
13. <b><u>Special Events Permit</u></b>	\$100.00 – Fee doubled if filed after the requirements in § 184-4
14. <b><u>Assembly Permit</u></b>	\$100.00 – Fee doubled if filed after the requirements in § 150-4
15. <b><u>Peddling Permit</u></b>	\$250.00
16. <b><u>Peddling Vehicle Permit</u></b>	\$250.00
17. <b><u>Excavation Permit</u></b>	\$150.00
18. <b><u>Tent Permit</u></b>	\$100.00
19. <b><u>Filming/Photography Permit</u></b>	\$500.00 (see Chapter 79 for additional applicable fees)
20. <b><u>Certification of Records</u></b>	\$10.00

Any cost incurred by the Village of Sagaponack for hiring of an outside professional including but not limited to a consultant, engineer or planner in the review of an application will be billed to the applicant. A separate refundable deposit for consultant fees will be required in the amount of \$1500.00 for Site Plan Review and \$2500.00 for Subdivision Review.

Any fee set forth hereinabove shall be subject to amendment, including increase, by resolution adopted by the Board of Trustees of the Village of Sagaponack.