



VILLAGE OF SAGAPONACK

PO Box 600
3175 Montauk Highway
Sagaponack, NY 11962
www.sagaponackvillage.org
631-537-0017 631-537-0612 (FAX)

BUILDING PERMIT RENEWAL APPLICATION

Instructions:

1. This renewal application must be completed in every aspect, signed and notarized. Fee is due upon submittal.
2. Provide a copy of current Southampton Town Contractors License, Certificate of Worker’s Compensation and Certificate of Liability Insurance naming the Village of Sagaponack as additional insured on the Acord form and the endorsement page from the insurance carrier.

Building Permit #: _____

SCTM #: _____

RENEWAL FEE \$: _____

Location of Property: _____

Owner of Property:

Name: _____ Phone #: _____

Mailing Address: _____

E-Mail Address: _____

Contractor/Agent responsible for construction:

Name: _____ Phone #: _____

Mailing Address: _____

E-Mail Address: _____

Southampton Town Home Improvement Contractor’s License No: _____

Note any changes to original building permit application: _____

APPLICATION IS HEREBY MADE to the Village of Sagaponack Building Department for renewal of the above referenced building permit.

Sworn to before me this _____ day of _____, 20__

Signature: _____
Owner

Notary Public

Date: _____

APPROVAL: _____

Date

Building Inspector